



Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting
Tuesday, September 19, 2023

MINUTES

Present: Albert Leung; Lorna Brown; Aimee Clare; Norman Zottenberg; Eric Hui; Andy Yuen;
Daniel Lee; Henry Liao; Sylvia Stephens; Susan M. Steele

Regrets: Mike Burdick

Absent:

Parks Board Representative: Partick McCarthy

1. CALL TO ORDER

The meeting was called to order at 7:01PM.

2. APPROVAL OF AGENDA

Addition: Donation to Marpole Oakridge Family Place
Canadian Blood Services

Motion: That the Agenda be adopted as revised.

Moved by: LB Seconded by: SS CARRIED

3. APPROVAL OF PREVIOUS MINUTES

Correction to CC address noted.

Motion: That the July 18 minutes be approved as corrected.

Moved by: SS Seconded by : AY

4. BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 Website Improvement Update

As of end of August the project was basically on schedule (2 days behind) . The work is scheduled to continue through to the end of December. It is expected that the update will be fully implemented in time for the spring programs.

4.2 Website Student Support

Seeking part time support individual to assist with MOCA communication and social media work. SS to speak to MB about potential candidate.

Action: SS and MB

5. FINANCIAL REPORT

5.1 Financial Review – Sept '22- June '23

The Sept '22 – June '23 dashboard was presented. While the results put the finances a positive light, it was cautioned that there may be some inaccuracies in the revenue data due a recently discovered random double revenue posting error in Activenet. The issue is under investigation by PB and the financial records will be amended as required.

5.2 Financial Audit

Year end audit may be delayed due to the aforementioned Activenet revenue posting issue. This has been noted as a concern for all community associations with year ends in August/September. The issue has been escalated to Activenet for resolution. The auditor has been made aware of this situation.

5.3 MOCA 2023-24 Budget

The draft operations budget was to Board for approval. The vote on the proposed budget was deferred one week.to allow for BOD members detailed review.

**Action: AL to circulate proposed budget for BOD member review.
SMS to call an e-mail vote for BOD approval on September 25**

Proposed budget for 2023-2024 capital expenditures was presented and discussed. A proposed operations expense was removed and transferred to the operations budget.

Motion: To approve the proposed 2023-2024 capital budget as revised.

Moved by: AL

Seconded by: SS

Carried

6. COMMITTEE REPORTS

6.1 APG

The revenue posting errors caused by the Activenet system were discussed and PB committed to work with Activenet to resolve the situation. It impacts a number of CCs and is particularly critical to those with September year ends.

PB announced a \$250 M budget for a new Aquatic Centre.

PB is seeking potential revenue generation opportunities within the community centre portfolio.

6.2 Programming Committee

LB reported that the Seniors Welcome Back Brunch was an outstanding success. It was felt that there was enhanced socialization and outreach resulting from this event in which more than 30 people participated. Thanks was given to Kari Ward for her contributions in making this happen.

Funds for two bus trips for the Seniors Program before Christmas has been found

7. MOCC Report

A review of the summer program metrics was presented. While fewer programs were offered in comparison to last year, the number of program spaces was higher. In general, enrollments were up with the day camps being particularly popular. Pass scans were higher than the past year while the drop-in numbers had dropped. This is largely due to the fact that more programs have moved to using the pass scan approach. The next review will be presented in January.

A letter of appreciation was presented commenting on positive fitness programs and quality instructors, the popular seniors luncheon program and the successful Music in the Park evenings.

The requirement for Police information Checks for instructors and volunteers as approved by the BOD has been communicated and implemented.

Coke labour dispute has been resolved. The vending machine supplied by Coke is back to normal operations.

Inclusion of private music lessons under the Leisure Access policy has been eliminated. There will be a review completed in October prior to the next quarter programming to assess the impact of this action for consideration of the future approach.

8. NEW BUSINESS

8.1 2022-23 AGM

The 2022 MOCA AGM is scheduled for Nov 21,2023. A notice will be distributed and members will be advised 15 working days in advance of the AGM meeting.

8.2 Canadian Blood Services

MOCA received an invite to enter into an unspecified partnership/collaboration with CBS to promote their messaging and services. It was decided that, similar to our approach with

other community agencies, CBS would be welcome to post their information on the Community bulletin board as well as join other agencies on our community day as a means of connecting with the public and our clientele.

Action: AI to respond to the request.

8.3 Marpole Oakridge Family Place Xmas Fund Raising

MOCA discussed budgeting for a donation to the Marpole Oakridge Family Place Christmas Hamper Program as in past years.

Motion: To include a donation of \$500 in the MOCA 2023-24 budget for the Marpole Oakridge Family Place Christmas hampers.

Moved by: LB Seconded by: SMS Carried

8.4 Marpole Community Association Logo

MOCA is reviewing a number of new logo designs for use in the updated website.

Action: SS

9. UPCOMING MEETINGS AND EVENTS

APG – in person meeting; date TBD

Program Committee - Oct. 10

10. NEXT BOARD MEETING

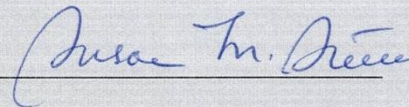
Oct 17, 2023

11. ADJOURNMENT

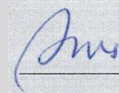
Meeting was adjourned at 9:03.

These minutes were approved by the Board of Directors.

Signed by Chair or Secretary



INITIALS





Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting
Tuesday, October 17, 2023

MINUTES

Present: Mike Burdick; Albert Leung; Aimee Clare; Lorna Brown; Henry Liao; Norman Zottenberg; Andy Yuen;

Regrets: Sylvia Stephens; Susan M Steele

Absent: Daniel Lee

Parks Board Representative: Patrick McCarthy

1.0 CALL TO ORDER

The meeting was called to order at 6:55 pm.

2.0 APPROVAL OF AGENDA

Motion: That the Agenda be adopted as revised.

Moved by: LB

Seconded by: AC

CARRIED

3.0 APPROVAL OF PREVIOUS MINUTES

Motion: That the minutes of September 19,2023 be approved as presented.

Moved by: AL

Seconded by: AC

Carried

4.0 BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 Website Support

The website update project is ongoing with a working model expected by the end of October. The final draft version is anticipated to be available by end of December and a live version for use in January.

4.2 MOCA Operations Budget Approval

Motion: Move to accept the 2023- 2024 Operating Budget as presented in the September 20, 2023 e-mail AL to the MOCA Board.

Moved by: SMS

Seconded by: AL

Carried

5.0 FINANCIAL REPORT

5.1 Canada Emergency Business Account Repayment

The Canada Emergency Business Account loan repayment has been completed. The loan was for the amount of \$40K of which \$10K was forgiven based on the repayment being concluded prior to Dec 31, 2023.

5.2 Investment Update

The BOD was updated on the investment holdings with Raymond James.

5.3 Audit Status

The audit is in progress for presentation at the upcoming AGM despite the recently discovered double revenue posting on Activenet. The audit will be available for no later than November 15 for BOD approval prior to the AGM.

Action: AL to schedule a BOD Zoom meeting to review and approved the 2022-2023 audit prior to the AGM.

6.0 COMMITTEE REPORTS

6.1 APG

The APG discussed the need for a process for renewal of the JOAs. A committee will be formed to look into this. There was also a discussion of some CCs adding a percentage increase to their fees to cover credit card costs.

There was interest expressed in information sharing (ie. Committee structures) although noting the differing cultures in the CCs and the communities they serve

6.2 Programming Committee

It was reported that \$38K summer grant had been approved.

The new stereo for the gymnasium has been well received.

In general, all fall programs are quite full, particularly the numerous pickleball programs which are fully subscribed.

The CC staff has developed an e-news distribution with, currently, 3,000 subscribers.

Staff have recommended limiting annual Music in the Park events to one per year.

6.3 Seniors Committee

The luncheon sessions are proving to be very popular with 56 enrolled in the recent luncheon. The upcoming holiday day luncheon is also filling up quickly.

Breakfast with Santa Claus (Dec 16) will include an Artisans Fair.

Planning for winter bus trips and presentations of interest is ongoing.

7.0 MOCC REPORT

7.1 Leisure Access Policy – Private Music Lessons

It was reported that there is an increase in the Leisure Access Program demand across all CCs in the city. MOCC is the only CC in the city that had provided discounts for private music lessons.

In light of the significant increase in demand and costs of the MOCA LAP program and the desire to direct funds to communal programs, MOCA undertook a trial elimination of Private Music lessons from the LAP fall program. A review of the trial indicated that this action did not impact the participation rate in the program.

As such, MOCA discussed the option of eliminating Private Music Lessons from the LAP in order to invest in other programs.

Motion: Move to permanently exclude Private Music Lessons from the MOCC LAP.

Moved by: AC Secoded by: AL Carried

7.2 MOCC Update

The approval for the construction contract and the increased contract price for the new community centre will be before city council on October 18. If approved, a groundbreaking ceremony is tentatively scheduled for November 8, 3:30 with staging and excavation later in November.

There is a city-wide Emergency Response Management meeting on Dec 7, 6:00 for interested Boad members. Anyone interested should respond to the city invitation circulated by NZ.

The community is experiencing some displays of hate graffiti. The CC staff are aware and working with city officials and the VPD.

8. NEW BUSINESS

8.1 AGM

The upcoming AGM, Board elections and November Board meeting will be held on November 21. Board members will be contacted by AL to ascertain their continued interest in remaining on the Board. Reports required from the Board and CC for the AGM report were identified.

Action: AL to contact Board members to ascertain their continued interest in remaining on the Board. _Reports for the AGM to be submitted to AL for inclusion in the final presentation.

8.2 Marpole Community Festival

MOCA BOD discussed whether or not to continue with the Marpole Community festival. While it was recognized that the event provided exposure for the CC and drew people within the community who might not otherwise be involved with the CC, it was felt that there was a need to lighten the load of CC staff, particularly in the summer months.

It was decided that the reduction of Music in the Park events from two to one per year as well as seeking out partnerships with other community associations would be helpful.

The festival is scheduled for June 1, 2024 with one Music in the Park event on July 17, 2024.

Action: AC to contact Marpole Family Place and MC to check with Marpole Neighbour House about interest in work together on the festival.

8.2 Board Changes

Mike Burdick, Chairperson, MOCA will be taking a 3 month Leave of absence starting November 1, 2023 during which time Albert Leung will assume the role of Chairperson.

9. UPCOMING MEETINGS AND EVENTS

APG – TBD

Programming Committee – November28

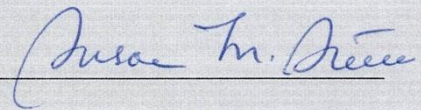
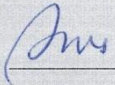
Seniors Committee November9

10. NEXT BOARD MEETING

November 21, 2023

11. ADJOURNMENT

Meeting was adjourned at 8:35

<i>These minutes were approved by the Board of Directors.</i>	
Signed by Chair or Secretary	
	INITIALS 



Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting
Tuesday, November 21, 2023

MINUTES

Present: Mike Burdick; Albert Leung; Lorna Brown; Aimee Clare; Norman Zottenberg; Eric Hui; Andy Yuen; Daniel Lee; Henry Liao; Sylvia Stephens; Susan M. Steele

Regrets: N/A

Absent: N/A

Parks Board Representative: Partick McCarthy

1. CALL TO ORDER

The meeting was called to order at 8:02PM.

2. APPROVAL OF AGENDA

Motion: That the Agenda be adopted as written.

Moved by: AL Seconded by: NZ CARRIED

3. APPROVAL OF PREVIOUS MINUTES

Approval of the October 17, 2023 minutes deferred to next meeting.

4. BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 Marpole Community Festival

Representatives from both Marpole and Oakridge Family Place and Marpole Neighborhood House were to be approached regarding their interest in partnering with MOCA in the Marpole Community Festival. There have been no responses to date. MB and AC to follow-up with these organizations.

Action: MB and AC

4.2 Web

There was a general discussion about the need for assistance in marketing and communications for the community centre and provision of support to the MOCC web site. Options ranged from providing increased hours to enable current staff to undertake the work to an option to seek a

new hire for this purpose. It was decided that a meeting between the Board (SS) and community Centre staff (PM and KW) was required to explore options for consideration by the Board.

Action: SS and PM

5. FINANCIAL REPORT

The Fall dash board is scheduled for the February Board meeting.

6. COMMITTEE REPORTS

6.1 APG

VPB is seeking opportunities to raise resources in support of programming. One of the options mentioned is charging for parking at community centres. Concern was expressed about the impact on community centre clients and neighbours in adjoining streets. In addition, it was pointed out that of all the community centres in the city, MOCC has the largest uptake of clients utilizing the Leisure Access program. Any additional costs could be a barrier to their participation in services offered by the community centre. Board concerns to be reported back to APG.

Action: NZ

6.2 Programming Committee

Nil report

6.3 Seniors

The Board had a wide-ranging discussion about approaches to recognize the efforts of outstanding volunteers. LB and SMS were tasked to develop a draft letter of appreciation. Community centre staff to be polled to identify volunteers.

Action: LB, SMS and PM

7. MOCC Report

Activenet posting errors have been resolved. The Auditor was able to access the required information to complete this year's audit. No further action is required.

The collective agreement between VPB and CUPE Loc.15 has been finalized for the period January 1, 2023 to December 31, 2024. The retroactive costs for the period January-June, 2023 is \$3k.

8. NEW BUSINESS

8.1 Board Elections

The Board elections resulted in the following appointments:

President - Mike Burdick; Vice -President – Albert Leung; Treasurer - Andy Yuen;

Secretary – Susan Steele

S. Stephens will take over the Board responsibilities with the Programming Committee.

8.2 Potential Tax Liability

The potential of a tax liability for Not for Profit organizations which earn income from properties was raised during the annual audit. The provision in the act for such actions are quite broad and it was concluded that, at this time, this information was to be taken on advisement. A number of community centres have addressed this through maintaining a 'charity' status. NZ will explore which community centres have attained that status.

Action: NZ

8.3 Marpole Community Association Logo

MOCA is reviewing a number of new logo designs for use in the updated website. The final design has not yet been chosen. Further work is required on timing of roll-out once the new logo is chosen.

Action: SS

8.4 Christmas Dinner

Board Christmas dinner scheduled for December 12. Location to be determined

Staff Christmas luncheon to be arranged for Dec 7. SS to make arrangements.

Parttime staff to be offered an opportunity for dinner during their shift. Community centre. Offer to be communicated by community centre staff.

Action: SS

9. UPCOMING MEETINGS AND EVENTS

APG – UNK

10. NEXT BOARD MEETING

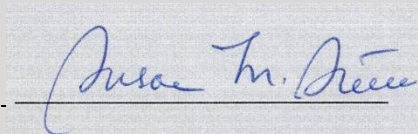
Dec 19.2023

11. ADJOURNMENT

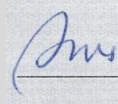
Meeting was adjourned.

These minutes were approved by the Board of Directors.

Signed by Chair or Secretary



INITIALS





Marpole Oakridge Community Association
995 W59th Ave
Vancouver BC V6P 1X9

There were no meeting on December 19, 2023



Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting
Tuesday, January 16, 2024

MINUTES

Present: Albert Leung; Lorna Brown; Norman Zottenberg; Henry Liao; Sylvia Stephens; Susan M. Steele; Vicky Wei

Regrets: Mike Burdick; Eric Hui; Andy Yuen; Daniel Lee; Aimee Clare

Absent: nil

Parks Board Representative: Partick McCarthy

1. Call TO ORDER

The meeting was called to order at 7:44 PM.

2. APPROVAL OF AGENDA

Motion: That the Agenda be adopted as written.

Moved by: LB Seconded by: SS CARRIED

3. APPROVAL OF PREVIOUS MINUTES

Minutes from October 17 and November 21, 2023 were approved.

Moved by: SS Seconded by: HL CARRIED

4. BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 2023-2024 Budget Approval

The 2023-2024 budget was presented and a motion for its approval were addressed at the December 2023 Board meeting (Christmas dinner). A quorum was present.

Motion: That the 2023-2024 budget be approved.

Moved by: LB Seconded by: SS CARRIED

4.2 2023-2024 Summer Day Camp Budget Revisions

Staff requested a revision to the 2023-2024 Summer Day Camp budget on December 21, 2023 to reflect a proposed wage increase for staff as well as an increase in the registration capacity. A motion was circulated electronically.

Motion: Be it moved that the revised 2024 Summer Day Camp budget as submitted to the Board December 21,2023 be approved.

Eight (8) responses were received electronically and as such the motion was CARRIED.

4.3 Marpole Day Festival – partnership opportunities

Discussion on partnership opportunities is to be deferred until February meeting. In the interim, the Board feels that this event is important from a community perspective and will ask staff to proceed with planning the event.

Action: SS to confirm status of partnership discussions with MB and AC.

4.4 Web Support

Staff are assessing the options for undertaking the marketing and communications for the community centre and provision of support to the MOCC web site. Options ranged from providing increased hours to enable current staff to undertake the work to an option to seek a new hire for this purpose.

The Board also discussed the potential for hiring a staff member to take on broader administrative duties including marketing and communications as well as support to the Board.

Action : NZ to discuss staffing approaches used by other community associations.

4.5 Volunteer Appreciation

LB and SMS to meeting with staff at an upcoming Programming meeting to discuss approaches for volunteer appreciation and identify deserving recipients.

Action: LB and SMS

4.6 MOCA Logo

The Board reviewed the revised version of the logo developed and provided positive comment on the work to date. It was agreed that there were a number of considerations which had to be resolved prior to implementation of a new logo and this work would be considered on-going at this time.

5. FINANCIAL REPORT

The Fall dash board is scheduled for the February Board meeting.

6. COMMITTEE REPORTS

6.1 APG

Two topics were discussed at the APG. The first was the CoV intention to abolish the Vancouver Parks Board. APG members were unanimous in their rejection of this approach.

Secondly, the topic of an efficiency study being undertaken by the Parks Board was discussed. One aspect being proposed is to charge parking at community centres. The APG members were opposed to

this, commenting on the negative reaction from clients as well as the potential parking spill-over into neighbouring side streets. It is understood that this has been implemented in at least one community centre.

6.2 Programming Committee

Winter programming guide published; spring/summer programming will be available for registration by March 11, using the new system.

Staff looking at opportunities to display the First Nations art panels in the community centre.

Anticipated summer intern hires fell through.

Summer grant applications has been submitted including a request for funding for a behavioral specialist position to support registrants and staff.

Planning moving forward for Marpole Community days Festival.

The December 13 staff appreciation luncheon was well received.

6.3 Seniors

Craft fair held concurrently with the Breakfast with Santa Claus was viewed as a success. Organizers will consider doing it again.

7. MOCC Report

Excavation for new community centre is underway. Temporary power unit is positioned in containers adjacent to community centre entrance. Power lines will be strung down Oak Street side of property to supply construction site.

A grant application to fund Family Day events has been submitted. Although funded in past years, this year's criteria may not make this feasible.

Program metrics comparing the fall 2023 period to the previous fall period were presented. Metrics indicated an increase in the number of programs offered, a reduction in the number of programs cancelled, and an increase in overall enrollment. In addition, there has been an increase in the total number of pass card uses, due in some part to the badminton and youth programs now using the pass card system.

8. NEW BUSINESS

8.1 Introduction of new Board member Vicky Wei.

8.2 New Web Site

Testing is ongoing for the launch of the new website. It is anticipated that it will be available for registering programs in March.

8.3 Strategic Items

The value of developing an annual or longer term plan for MOCA and programs was discussed. The plan would include short and long term goals, identifying annual targets and/or accomplishments in line with the association vision of serving the community recreational needs.

This will be further discussed at future meetings.

9. UPCOMING MEETINGS AND EVENTS

APG –

Operations Committee -

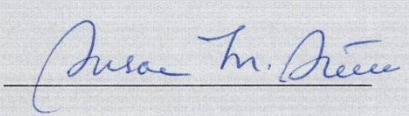
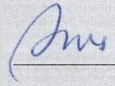
Senior Committee -

10. NEXT BOARD MEETING

February 20, 2024

11. ADJOURNMENT

Meeting was adjourned at 8:55.

		<i>These minutes were approved by the Board of Directors.</i>	
Signed by Secretary	Chair or		INITIALS 



Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting
Tuesday, February 20, 2024

MINUTES

Present: Mike Burdick; Albert Leung; Lorna Brown; Norman Zottenberg; Henry Liao; Sylvia Stephens; Susan M. Steele;

Regrets: Eric Hui; Andy Yuen; Aimee Clare; Vicky Wei

Absent: Daniel Lee

Parks Board Representative: Partick McCarthy

1. Call TO ORDER

The meeting was called to order at 7:01 PM.

2. APPROVAL OF AGENDA

Motion: That the Agenda be adopted as written.

Moved by: LB Seconded by: SS CARRIED

3. APPROVAL OF PREVIOUS MINUTES

Motion: That the minutes from January 16, 2024 be approved.

Moved by: AL Seconded by: NZ CARRIED

4. BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 Marpole Day Festival – partnership opportunities

Marpole Neighborhood House has come on board as a community partner for the festival. They are interested in having a booth and have offered to provide some assistance for the event. In addition, they have offered to arrange for Indigenous drummers to perform and will cover their honorarium.

MOCA Board member participation at the event is encouraged.

4.2 Web Support

The Board discussed seeking part time assistance to support marketing and social media activities of the Board and community centre. It is anticipated that this will be a part-time position.

The Board also discussed the potential for hiring an individual for Board support and administrative duties and potentially include the marketing and social media activities required.

Duties for the position will be drafted once further information is received.

Action: NZ to discuss staffing approaches used by other community associations.

4.5 Volunteer Appreciation

LB and SMS met with the Programming Committee to discuss approaches to recognize volunteer contributions and identify deserving recipients.

The Programming Committee has proposed that Marpole Day would be an appropriate time to publicly recognize volunteers. In addition, it was suggested that the web site could be used (perhaps 3 time/year) to profile individual volunteers highlighting their outstanding accomplishments, contributions and length of service. The Programming Committee will further develop these approaches.

Action: Programming Committee

4.6 MOCA Logo

The Board reviewed and approved a new logo for the MOCA. Implementation of a new logo will be on hold until there is clarity about new community centres within the current MOCC catchment area.

5. FINANCIAL REPORT

The Fall (September- December) dash board was presented. The review indicated that MOCA continues to have a solid financial footing. Growth in pre-school and children's programming as well as increased rental income were observed during the review period.

The next quarterly review will be presented in May.

6. COMMITTEE REPORTS

6.1 APG

It was reported that the CoV had held a meeting with the community associations to further explain the rationale for the CoV intention to abolish the Vancouver Parks Board. In general, the associations were not comfortable about either the process or the way the decision was advancing. Subsequently, the CoV held a town hall with interested public. The CoV proposal was met with overall objection.

The Board will continue to follow this issue.

6.2 Programming Committee

Winter programming is going well. New programming included belly dancing and enhanced pickleball opportunities.

Family Day events were well received. Staff organized a city-wide skating event, a movie night and activities in the centre on Family Day. The activities in the centre were well attended with families lined up prior to the opening at 11:00 AM. The Association was the recipient of a \$1,000 provincial grant in support of Family Day activities.

The Programming Committee has initiated work on the Marpole Day Festival, Music in the Park (July 17) and installation of the Artist in the Community panels in the stairwell of the community centre.

New programs are being considered for the upcoming quarter including ballet for seniors and social dancing.

The programming committee continues to apply for financial assistance in support of special events (ie. Marpole Day Festival). Currently applications have been made to the Canada Post grant for community activities and Vancity grant for the Marpole Day festival.

6.3 Seniors Committee

Approximately 60 people attended the Chinese New Year luncheon organized by the Seniors Committee. Workshops on recycling and using the TransLink system have also been well received. Planning for the summer activities is underway.

7. MOCC Report

The new building is progressing, with the slab and foundation being poured in late February/early March. The hydro installation for the construction site will take place on Sunday March 3, thereby not affecting program scheduling.

An application for the provincial B.C. Fairs, Festivals and Events grant has been submitted to seek funds in support of the Marpole Day festival.

The youth program has been joined by a Douglas College practicum student who will be working with the team until the end of April.

The community centre will once again be used as a polling station for the upcoming provincial election. There will be 6 advanced voting days scheduled prior to the election day on Oct 19th.

8. NEW BUSINESS

8.1 New Community Centre

NZ has arranged for some of the oak wood resulting from the trees felled on the construction site to be set aside for use in making coffee tables for the new building.

8.2 New Web Site

The web site will be completed by end of February and available to complete user testing prior to release. It is anticipated that the site will be for use in registering programs in March.

8.3 Strategic Items

AL proposes that MOCA consider outlining goals, both short term (end of August) and long term (2-3 years) to provide a framework identifying what we would like to accomplish and act as a means of measuring progress.

This will be further discussed at the April MOCA Board meeting.

8.4 Scholarships

Although the topic was added to the agenda, the selection of a review committee and identification of a MOCA representative to award the scholarships was not discussed.

Action: Formation of a scholarship review committee and identification of MOCA representative for the graduation ceremony is required.

Action: MOCA Board

9. UPCOMING MEETINGS AND EVENTS

APG –

Operations Committee -

Senior Committee –

Marpole Festival Day – June 1

Music in the Park – July 17

10. NEXT BOARD MEETING

March 19, 2024

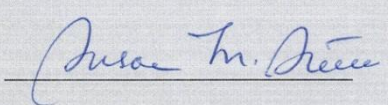
11. ADJOURNMENT

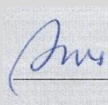
Meeting was adjourned at 8:15

Moved: LB Seconded: AL CARRIED

These minutes were approved by the Board of Directors.

Signed by Chair or Secretary



INITIALS 



Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting

Tuesday, March 19, 2024

MINUTES

Present: Albert Leung; Lorna Brown; Norman Zottenberg; Andy Yuen; Aimee Clare; Sylvia Stephens; Susan M. Steele

Regrets: Mike Burdick; Eric Hui; Vicky Wei; Henry Liao;

Absent: Daniel Lee

Parks Board Representative: Regrets

1. CALL TO ORDER

The meeting was called to order at 7:00 PM.

1. APPROVAL OF AGENDA

Motion: That the Agenda be adopted as written.

Moved by: LB Seconded by: SS CARRIED

2. APPROVAL OF PREVIOUS MINUTES

Motion: That the minutes from January 16, 2024 be approved.

Moved by: SS Seconded by: NZ CARRIED

3. BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 CoV/Parks Board

The ongoing issue of CoV wishing to dissolve the Parks Board was discussed.

It is felt that there is a need for a better communication about the role of community associations and their relationship with the Parks Board. In particular, the role of the CCAs managing resources and deliver of programs, the flexibility in being able to tailor programming /approaches to the diversity of communities within the cities and the ability of the community associations as not for profit organizations to source funding (grants) through grants which the city cannot access are important.

4.2 MOCA Scholarships

It was agreed that MB and SMS would review the applications in early May. AC will be representing MOCA at the graduation ceremonies and awarding the scholarships on behalf of MOCA. AC to seek a short extension for the due date from the school due to MOCA members availability.

Action: AC to seek the extension for award decision.

MB and SMS to schedule the review meeting for late April/early May

5. FINANCIAL REPORT

5.1 Investments

The Board reviewed the status of MOCA's investments. The investments will be utilized in enhancing the startup of the new community centre.

5.2 Group 1 Staff finding Request

The Community Centre requested approval of the Group 1 Staff funding for the 2024 fiscal year. The costs are higher than previous years due to wage increases through the collective agreement as well as a proposed increase in staffing hours and levels to meet demand and staff capacity.

Motion: Moved to approved the requested Group 1 Staff funding request

Moved by: SS Seconded by : ALg

A discussion ensued about budgetary management given the non-aligned financial management years utilized by MOCA and the city. This is to be further discussed at the May Board meeting.

6. COMMITTEE REPORTS

6.1 APG

The CoV desire to eliminate the Parks Board continues to be the sole focus of the APG.

The Board will continue to follow this issue.

6.2 Programming Committee

Staff are seeing increased registration for all programs and note that programs are fully subscribed by on-line requests. This does not allow opportunities for in-person registration (phone-ins/walk-ins). Staff recommending adoption of an approach to allow 60% of registrations on-line leaving 40% for in-peron interests. The Board agreed with the proposed approach.

Staff working on Easter programing including an easter egg hunt on March 22 and potentially a bunny-only petting zoo.

Youth week is scheduled for the first week in May. A grant proposal has been prepared to seeking funding for a Master Chef event .

December 1, 2024 is the 75th anniversary of the Marpole Oakridge Community Centre. Staff are suggesting a Tea/coffee /cake reception on November 29, to celebrate this occasion.

A grant proposal has been prepared to seek Marpole Day Festival funds from Canada Post.

6.3 Seniors Committee

Seniors Lunch - 8 youth volunteers assisted in the delivery of the March 27 seniors lunch. Their participation was appreciated by all.

Seniors Drop-in - weekly drop-in sessions are well attended .

7. MOCC Report

NIL

8. NEW BUSINESS

8.1 Procurement Committee

The Board discussed the need to form a Procurement Committee to plan and manage the purchases for the new community centre. It was agreed that this be coordinated with the Recreational Supervisor.

Action: Formation of a Procurement Committee in coordination with the Recreational Supervisor.

8.2 Strategic Items

This will be further discussed at the April MOCA Board meeting.

9. UPCOMING MEETINGS AND EVENTS

APG –

Programming Committee -

Senior Committee –

Marpole Festival Day – June 1

Music in the Park – July 17

Community Centre 75th Anniversary – November 29

10. NEXT BOARD MEETING

April 16, 2024

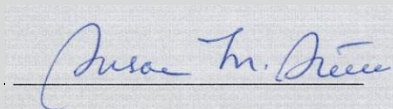
11. ADJOURNMENT

Meeting was adjourned at 8:48

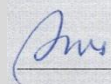
Moved: SS Seconded: LB CARRIED

These minutes were approved by the Board of Directors.

Signed by Chair or
Secretary



INITIALS





Marpole Oakridge Community Association (MOCA)
990 W 59th Ave
Vancouver, B.C. V6P 1X9

MOCA Board of Directors Meeting

Tuesday, April 16, 2024

MINUTES

Present: Mike Burdick; Albert Leung; Lorna Brown; Norman Zottenberg; Aimee Clare; Sylvia Stephens; Henry Liao

Regrets: Mike Burdick; Eric Hui; Vicky Wei; Susan M. Steele

Absent: Daniel Lee

1. **CALL TO ORDER**

The meeting was called to order at 7:03 PM.

2. **APPROVAL OF AGENDA**

Motion: That the Agenda be adopted as written

Moved by: LB Seconded by: AL CARRIED

3. **APPROVAL OF PREVIOUS MINUTES**

Motion: That the minutes from March 19, 2024 be approved.

Amendment from minutes 5.2 Motion is carried.

Moved by: AL Seconded by: LB CARRIED

4. **BUSINESS ARISING FROM THE PREVIOUS MEETING**

4.1 Extension for Scholarship Awards Decisions , Award applications to be reviewed on April 30, 2024 and will be submitted for the final deadline of May 3, 2024.

4.2 Formation of Procurement Committee – there is a need for the committee to use the association funds wisely – the funds include \$1,000,000 earmarked for the new building. The first step is to ascertain what the Park Board will provide for FF &E (Furniture, Fixtures and Equipment). Will require 3-4 committee members.

4.3 Strategic Planning – Group to plan for the next three years, which will dovetail with the new building, and create a roadmap for future goals and directions - Albert, Norman, Mike and Lorna have agreed to participate.

5. **FINANCIAL REPORT**

Tabled to the next meeting, will present the Winter P &L.

6. COMMITTEE REPORTS

6.1 APG Committee – nothing new to report -recap that the APG is deeply involved in engaging the Park Board and do not want the dismantling of the board, The city wants to move ahead with the dismantling of the board, APG feels strongly to press the Provincial government, to make it a vote to the electorate. The province will not address this issue until after the provincial election.

6.2 Programming Committee – Easter was very successful this year, due to School break falling during the Easter Holiday – had 80 kids 0-8 do an Easter egg hunt and petting zoo (bunnies) well engaged. Upcoming events with youth – Marpole Rack, clothing swap for Earth Day, Youth week grant was denied, but youth are going to go ahead with Marpole Chef concept (reduced budget) during youth week May 1-7. Spring break was successful 100 kids/week in camps. New Programs started – all sports programs are fully subscribed.

All Board members will be required to participate in Marpole Day – see list - - still looking for a drone operator to take an overhead shot of Marpole Day Festival,

Job Description for Board For Marpole Day June 1 , 2024	
Concession Volunteer	Henry
Concession Volunteer	
Green Room Volunteer	
Hospitality Suite Volunteer	
Volunteer Checkin	
Volunteer Checkin	
MC	Mike
Producer	Aimee
Marpole Day Table	Sylvia
Marpole Day Table	Susan
New Facility Table	Norm
Photographer	Albert
Senior Table	Lorna

Daniel
Eric
Lorna
Vicky
Andy

6.3 Senior Committee – Dozen participants at activities, Lunches in brochure are every two months and have between 40-50 guests, Kari is responsible for the success of these lunches, she has so much energy and ideas, that make these endeavours successful.

7. MOCC REPORT

7.1 Website is live

7.2 Received \$2000 in funding for Marpole Day,

7.3 Waiting for student grant

7.4 MOCC Metrics – very positive (handout provided at meeting)

7.5 Covid Vaccination Policy – City fully rescinded policy for Contractors /Staff.

Motion: In accordance with the City of Vancouver and Board of Parks & Recreation’s rescinded COVID-19 vaccination policies, MOCA moves to rescind their mandatory vaccination policies for Board members, staff, contractors, instructors, and volunteers.

Moved by: MB Secoded: AL CARRIED

8. **NEW BUSINESS**

- 8.1 Hiring Admin Assistant to Board – finalizing JD, Hiring committee to include Susan, Sylvia, Mike – to be part of the interview process – Patrick and Kari
- 8.2 Revisit Director leave of absence by-law – it was discussed that all board members need to participate fully to be on the board, this includes coming to meetings and participating in committees. Suggestion a draft letter of agreement be created, that all board members will sign, stating Board expectations of participation. Albert and Mike to draft the letter.
- 8.3 CCA/Park Board System Wide Meeting – General Realm of Accessibility and Inclusion – Provincial Government passed legislation with the goal for all of BC to be more inclusive. The requirements will be rolled out the next ten years to implement changes and have a accessibility plan. Currently there are not a lot of deliverables, but the emphasis is on Duty to Accommodate. Over the next three years, two standards will be implemented for employment and service delivery. More information is coming. New Building is Rick Hansen certified – Gold – which is the gold standard – MOCA will need to adapt to the legislation and provide services when requested/required.

9. **UPCOMING MEETINGS AND EVENTS**

APG – May 2nd, 2024

Programming Committee - May 7 & May 28, 2024(Marpole Day)

Senior Committee –

Marpole Festival Day – June 1, 2024

Music in the Park – July 17, 2024

Community Centre 75th Anniversary – November 29

10. **NEXT BOARD MEETING**

Tuesday May 2, 2024

11. **ADJOURNMENT**

Meeting was adjourned at 8:29

Moved: SS Secoded: LB CARRIED

These minutes were approved by the Board of Directors.

Signed by Chair or Secretary

Juan M. Perez

INITIALS

JMP



MOCA Board of Directors Meeting

Tuesday, May 21, 2024

MINUTES

Present: Mike Burdick; Albert Leung; Lorna Brown; Norman Zottenberg; Aimee Clare, Sylvia Stephens; Susan M Steele; Vicky Wei

Regrets:

Absent: Andy Yuen

1. **CALL TO ORDER**

The meeting was called to order at 7:03 PM.

2. **APPROVAL OF AGENDA**

Motion: That the Agenda be adopted as written.

Moved by: AL Seconded by: AC CARRIED

3. **APPROVAL OF PREVIOUS MINUTES**

Motion: That the minutes of April 16,2024 be approved.

Moved by: AL Seconded by: SS CARRIED

4. **BUSINESS ARISING FROM THE PREVIOUS MEETING**

4.1 **Staffing Administrative Position**

The initial screening of 35 applicants has been completed. Hiring committee will now complete phone interviews with 5 screened-in applicants in order to select 3 applicants for final personal interviews. The plan is to have the position filled within the next month.

Action: MB, SS and SMS

4.2 **Director Leave of Absence By-Law**

A review and formalization of the MOCA Directors job description will be completed to ensure a full understanding of the commitment and expectations of Board positions. It is important that all board members participate fully to be on the board, including attending meetings and participating in committees. The review will include the conditions related to the leave of absence provisions.

Once completed the document will be presented for approval.

Action: MB, AL and SMS

4.3 Procurement Committee

The formation of a Procurement Committee has been deferred until the fall pending receipt of further information from the PB regarding the outfitting of the new community centre.

4.3 Strategic Planning

A Strategic Planning Committee will be formed to plan activities for the upcoming three years, creating a road map for future goals and direction and dovetailing with the move to the new community centre.

Action: MB to organize first meeting

5.FINANCIAL REPORT

5.1 Winter Dashboard

The winter dashboard, comparing the financial results of September to December 2022-23 with the same period for 2023-24 was presented. Minor deviations were explained to be largely a factor of the timing of contractors' billing. No significant findings were reported.

5.2 MOCA asset allocation, status and internally restricted items

The MOCA budget forecast for the 2023-24 fiscal year were confirmed as was the provision for internally restricted funds for use in the move to the new community centre.

5.3 June Financial Reforecast

A financial reforecast is to be completed in late June/early July to confirm budgets for the remaining of the current fiscal year and prepare for budgeting for the upcoming year. The new year budget will be developed in late August /early September.

Action: AL

5.4 Investment Update

MOCA investments were reviewed. No changes were recommended.

6.COMMITTEE REPORTS

6.1 APG Committee

MOCA, similar to other community associations, received an invitation from the CoV to meet with the Transition Team involved with the proposed dismantling of the Vancouver Parks Board. It is understood that many, if not all, community associations, declined the invitation. MOCA followed suite.

6.2 Programming Committee

Program staff have been involved in hiring for the Summer Day Camp staff. Registration started in March. Registration for the remaining summer programs will open on May 27.

The Marpole Community Day planning is well underway. Sponsorship revenue of \$25K has been received and all the Community tables have been fully subscribed. Approximately 80 youth volunteers have been registered and trained to assist in many the many activities such as the food kiosk, first aid, balloon animals, set-up and clean up as well as supporting the on-stage activities. MOCA Board members have been assigned to various duties and are reminded to arrive by 10:30 to ensure all is ready by the 11:00 opening of the Community Day festival.

6.3 Seniors Committee

In excess of 40 participants are attending the planned luncheon events. The recently held High Tea was very successful.

The next outing planned is a visit to the Steveston Village on May 29th. Bus trips for a Langley Farm Tour and the Capilano Fish Hatchery have been planned for later in the spring.

7 MOCC REPORT

7.1 Summer Camp Registration

Summer camp registration occurred in tandem with the spring program registration in March and day camp staff have been hired.

Staff are preparing to implement the Heat Stress and Sun Safety program for outdoor workers which requires that staff monitor the temperature hourly once the temperature hits 23 degrees at YVR and action a control plan when the temperature is 30 degrees. All day camp participants will receive instructions to arrive at camp with water, sunscreen, hats etc. in preparation for outdoor activities.

8 NEW BUSINESS

8.1 Status of Summer Grant Application

The MOCA application for \$27 K in support of the summer day camp activities has, to date, not been funded, apparently due to a lack of federal funds. This is very disappointing and will result in having to cut back delivery in other areas to cover the short fall that will result.

MOCA remains hopeful that additional funds will be forthcoming to fund this very valuable program to the clients within the community center catchment area in which the economic conditions are below the average for Vancouver.

8.2 MOCA URL and e-mail addresses status

MOCA discussed the need to access a new URL and associated e-mail addresses for future use once transitioned to the new community centre.

However, it was decided that until the transition occurs, the MarpoleOakridgeCC. site will remain in use and any new e-mail addresses required will be set up using the current URL.

Action: AL to explore the options for a new URL in preparation for relocation to the new community centre.

8.3 Community Centre Update

Number of MOCA members met with the CoV and PB project managers and a representative of the architect for the new community centre. In general, the project is on time. The opportunity to have a time lapse photo sequence of the development was proposed. This will be possible given the contractor has been taking pictures which he will make available for our use.

Interior finishing samples were presented and a discussion about the amount and locations of wall presentation space was discussed.

9. UPCOMING MEETINGS AND EVENTS

APG –

Programming Committee –

Senior Committee –

Strategic Planning Committee – TBA

Marpole Community Day Debrief – June 18, 5:00 pm

Music in the Park – July 17, 2024

Community Centre 75th Anniversary – November 29, 2024 AM

10. NEXT BOARD MEETING

Tuesday June 18, 2024, 7:00PM

NOTE: 6:30 Meeting with Scholarship Recipients

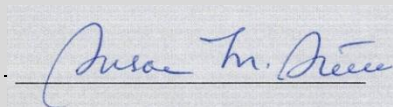
11. ADJOURNMENT

Meeting was adjourned at 8:55 PM

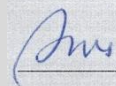
Moved: SS Seconded: LB CARRIED

These minutes were approved by the Board of Directors.

Signed by Chair or
Secretary



INITIALS





MOCA Board of Directors Meeting

Tuesday, June 18, 2024

MINUTES

Present: Mike Burdick; Albert Leung; Lorna Brown; Norman Zottenberg; Aimee Clare, Sylvia Stephens; Susan M Steele; Vicky Wei

Regrets:

Absent: Andy Yuen

1. **CALL TO ORDER**

The meeting was called to order at 7:10 PM.

2. **APPROVAL OF AGENDA**

Motion: That the Agenda be adopted as written.

Moved by: LB Seconded by: AC CARRIED

3. **APPROVAL OF PREVIOUS MINUTES**

Motion: That the minutes of May 21, 2024 be approved.

Moved by: LB Seconded by: AL CARRIED

4. **BUSINESS ARISING FROM THE PREVIOUS MEETING**

4.1 **Staffing Administrative Position**

The initial screening of 35 applicants has been completed. Hiring committee will now complete phone interviews with 5 screened-in applicants in order to select 3 applicants for the final in-person interviews.

Action: MB, SS and SMS

4.2 **Director Leave of Absence By-Law (Board Member Agreement)**

A proposed document formalizing the expectations and commitments of Board positions will be presented at next month's board meeting for review and adoption.

Action: MB, AL and SMS

4.3 MOCA Domain Name and e-mail addresses

A review of relevant domain names resulted in the selection of MOCA-OakPark.ca as the most suitable. It was decided two e-mail addresses (Exec; Info) would be set up at this time under the new domain name with further additions considered as needs arise.

It is anticipated that the in-coming administrative position will be given a PB e-mail address for their official uses.

Action: AL to make the necessary arrangements to finalize the new domain and e-mail addresses.

5.FINANCIAL REPORT

5.1 Investment Update

A review of maturing GICs resulted in a decision to re-invest 70% of the funds in a one-year investment product with the remaining 30% to be held in a cash account to be used for operational purposes. This amends the previous decision to retain cash reserves equivalent to three months' worth of operational costs.

Action: AL

5.2 Operating Budget Update 2023/24 Reforecast

A review/reforecast of the year-to-date operating budget will be completed in late June/early July in time for preparation of next year's budgeting process. In general, an interim assessment indicates that while revenue is higher than last year due to increased program participation, concurrently, expenses have increased for delivery of the programs. The results are indicative of strong programming across the board in particular the increased popularity of specialized day camps.

it was noted that the application for the Federal Summer Jobs grant seeking \$27K in support of the summer day camp activities has, to date, not been received. If not received, it will result in a shortfall that will have to be found within the operating budget. NZ will follow up with local MP's office about status of potential funding.

Action: AL and NZ

6.COMMITTEE REPORTS

6.1 APG Committee

The potential dissolution of the Parks Board remains the lead APG issue. Although the Community Associations, in general are not in favour of this it is understood that The Roundhouse Community Centre met with the Transition Team to provide them insight of the operation of their community centre and the value of the PB relationship.

A question of hosting an All Candidates meeting in advance of the Provincial government election in the fall of 2024 was put to APG members, in part to raise the issue of the proposed PB dissolution issue to potential candidates.

MOCA, having considered the issue, has declined, pointing out that the JOA, outlines our relationship with the CoV, rather than the provincial government.

6.2 Programming Committee

Summer Camp registration has been strong with a few spots remaining for early in the summer. Day Camp staffing is virtually completed. The Fall Program registration will open up on-line on August 12 and in-person/phone on August 13.

The 75th Marpole-Oakridge Community Centre 75th birthday celebration will be held on Tuesday Dec 3 in two sessions- 6:00-7:00 PM and 7:15- 8:00 PM. Staff have requested \$1,500 to fund the activities and refreshments for the celebration.

The Youth Program will be holding a volunteer appreciation day Friday, June 21. There were 94 youth volunteers actively participating in the Marpole Community Day festival. Elections for the 2024/25 Youth Council are pending. There is a very active youth program at the MOCC with approximately 150 youth participating in the after- school activities.

Staff have implemented a modest salary increase for the music and fitness instructors.

Motion: Move to approve \$1,500 to cover expenses related to the MOCC 75th birthday celebrations.

Moved: SS Seconded: AL CARRIED

6.3 Seniors Committee

The Seniors group is planning for the fall programming. They are planning 3 luncheons, 1 workshop per month on topics of interest, craft sessions every month and a sing-along session with dessert near the end of November.

The success of the Seniors group has largely been the result of interest and enthusiasm from the participants, strongly supported by the MOCC staff. This has resulted in a much more involved and cohesive group than has been seen in the past.

6. 4 Marpole Oakridge Community Day

Marpole Oakridge Community Day was very successful. The sponsorship drive resulted in donations of \$25K in support of the event.

Community tables were successful with the re-positioning of the most of them off the sports field. Organizers noted the need, in future, to invite community organizations such as BC Transit and Fortis earlier in the planning process and recommended inviting Autism BC and the Ministry of Emergency Management and Climate Readiness to next year's event.

It was recognized that the gradient between the upper tent area and activities held on the lower field presented some accessibility issues. This will be addressed in planning for future events. The youth food and concession services were well received, resulting in a net profit of \$1.5K for the youth program. The stage performances went well, although some improvement in the approach with the sound system is required.

MOCA wishes to recognize and compliment the outstanding leadership and staff of the Community Centre for their efforts and support for the Marpole Community Day Festival. Thank You.

6.5 Strategic Planning Committee

The Board discussed organizing a facilitated workshop, perhaps through a one-day retreat this fall to initiate the planning process.

NZ offered to contact a past Board president who had organized previous planning efforts for recommended facilitators.

Action: NZ

7.0 MOCC REPORT

7.1 Staffing

The Community Centre regrets the loss of Melanie Ware, Recreational Facility Clerk who has been with MOCC for approximately 8 years. MOCA wishes her well in her new position. A staffing process to fill this position will be underway.

8.0. NEW BUSINESS

8.1 Facility Rental Rates

Staff are proposing a modest increase to the hourly rental fee of \$2 for the gymnasium and \$1 for all other rooms. In addition, staff wages would be increased by \$1 per hour. These changes would be effective September 2024.

Motion: Move to increase of the facility rental and staffing charges as proposed.

Moves by: SS Seconded by: AC Carried.

9. UPCOMING MEETINGS AND EVENTS

APG –

Programming Committee –

Senior Committee –

Strategic Planning Committee – TBA

Music in the Park – July 17, 2024

Community Centre 75th Anniversary – December 3, 2024

10. NEXT BOARD MEETING

Tuesday September 17, 2024, 7:00PM

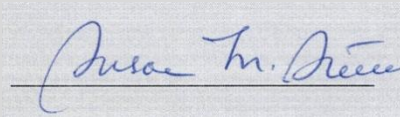
11. ADJOURNMENT

Meeting was adjourned.

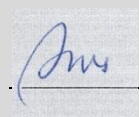
Moved: SS Seconded: LB CARRIED

These minutes were approved by the Board of Directors.

Signed by Chair or
Secretary



INITIALS





MOCA Board of Directors Meeting

Tuesday, July 16, 2024

MINUTES

Present: Mike Burdick; Albert Leung; Norman Zottenberg; Aimee Clare, Sylvia Stephens; Susan M Steele; Vicky Wei

Regrets: Lorna Brown; Andy Yuen

Absent: Daniel Lee

CALL TO ORDER

The meeting was called to order at 7:04 PM.

1. APPROVAL OF AGENDA

Motion: That the Agenda be adopted as written.

Moved by: AL Seconded by: NZ CARRIED

2. APPROVAL OF PREVIOUS MINUTES

Motion: That the minutes of May 21, 2024 be approved.

Moved by: SS Seconded by: AC CARRIED

3. BUSINESS ARISING FROM THE PREVIOUS MEETING

4.1 Staffing Administrative Position

In-person interviews are in progress with hiring. On-boarding is expected to start in in late August.

Action: MB, SS and SMS

4.2 Director Leave of Absence By-Law (Board Member Agreement)

A draft document formalizing the expectations and commitments of Board positions was circulated for review. A statement relating to extended leave of absence is to be inserted and the revised draft circulated to Board members for review over the summer with discussion/acceptance at the September Board meeting.

Comments and proposed revisions are to be sent to SMS by September 9.

Action: SMS and All MOCA Members

4.3 MOCA Domain Name and e-mail addresses

A new domain name and two new-mail addresses have been finalized. The new MOCA contact information is now:

executives@moca-oakpark.ca

information@moca-oakpark.ca

4.4 Strategic Planning Facilitator

NZ will source some potential consultants to assist the Board in developing a strategic plan. Proposals will be sought from interested parties for circulation and discussion at the September meeting.

Action: NZ

5. FINANCIAL REPORT

5.1 Investment Update

AL recommended moving the funds from the retired Vancity GIC account to the MOCA Vancity savings account. This will allow the funds to collect interest and be available to be moved to the current account to cover operational expenses as necessary.

Motion: Move to move funds from the retired Vancity GIC allow those with MOCA financial signing responsibility and registered on Vancity online banking (AL and LS) to move funds within the MOCA Vancity accounts to cover operational expenses as necessary.

Moved by: AL Seconded by: SS CARRIED

5.2 Operating Budget Update 2023/24 Reforecast

it was reported that despite calls to the local MP's office regarding the MOCA application for the Federal Summer Jobs grant, no response has been received. MOCA was seeking \$27K in support of the summer day camp activities.

As the funds were required prior to the July 1, 2024 program start date, the shortfall to will have to be found within the operating budget.

5.3 MOCA Credit Cards

During the period leading up to the Marpole Oakridge Community Festival and summer day camps it became evident that the 9K limit on the MOCA credit card used by staff was insufficient to cover the necessary expenditures. It was noted that the increased demand on the credit card was not related to

increased costs rather, suppliers were requesting deposits and payment by credit card rather than by cheque as they had previously. It was recommended that the credit card limit be raised to \$15K.

Motion: Move to raise the credit card limit for The MOCA credit cards used by MOCC staff to \$15K.

Moved by: SMS Seconded by: AC CARRIED

6.COMMITTEE REPORTS

6.1 APG Committee

The issue of Community Associations hosting an All Candidates meeting in advance of the upcoming Provincial election as a mean of communicating our position in the on-going City of Vancouver /Parks Board issue was once again broached. After discussion the MOCA again declined the suggestion.

NZ and SS join other APG members invited to attend an information sharing session with the Musqueam First Nation.

6.2 Programming Committee

There was no meeting held this month.

6.3 Seniors Committee

No report.

6.3 Strategic Planning Committee

See item 4.4

7.0 MOCC REPORT

7.1 Spring Metrics

A review of the spring metrics showed increases in program enrollment, drop- in use, pass- use as well as increased spaces available in some programs. Summer day camps and specialty camps were also well subscribed.

The Fall program is being finalized and will be open for registration on August 12.

There was some discussion on the use and content within the quarterly recreational guide published for the community centre. It was proposed that the Programming Committee review the brochure and content for size, content and use to provide recommendations to the MOCA Board.

7.2Provincial elections

The community center will be used for advanced polling during the six day period prior to October 19 election day.

8.0.NEW BUSINESS

8.1 Board Member Agreement

See item 4.2

8.2 MOCA Scholarships

Photos of this year’s scholarship recipients have been framed and will be displayed in the community centre lobby. Thanks to AB and AC for organizing the scholarship submissions and representing MOCA at the awards ceremony/graduation ceremony.

9. UPCOMING MEETINGS AND EVENTS

APG –

Programming Committee –

Senior Committee –

Strategic Planning Committee – TBA

Music in the Park – July 17, 2024

Community Centre 75th Anniversary – December 3, 2024 1800-19-00 and 1915-2000.

10. NEXT BOARD MEETING

Tuesday September 17, 2024, 7:00PM

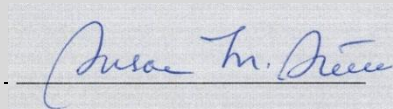
11. ADJOURNMENT

Meeting was adjourned at 8:20.

Moved: AL Seconded: NZ CARRIED

These minutes were approved by the Board of Directors.

Signed by Chair or
Secretary



INITIALS

