

Marpole-Oakridge Community Association (MOCA)

Board Member – Job Description

ORGANIZATION

Marpole-Oakridge Community Association (MOCA). MOCA formed on the 8th of February 1944 with the purpose of raising funds to build a community centre to provide “recreation for the whole family”. It is a registered non-profit society.

The MOCA Board of Directors operates the Marpole-Oakridge Community Centre (MOCC) under a joint-operating agreement (JOA) with the Vancouver Board of Parks and Recreation.

Operation of the community centre is under the purview of the Vancouver Board of Parks and Recreation staff while MOCA provides governance in support of the goals and objectives of the community.

MISSION STATEMENT

To offer diverse opportunities to enhance the well-being of individuals and families and strengthen a sense of community in a safe, welcoming and accessible environment.

LINK TO THE ORGANIZATION'S MISSION

The Board of Directors are committed to ensuring that creative and innovative social and recreational programs are delivered to the community. As such, Board members work on one or more of the Committees of the Board with members of the community. Meetings occur monthly or as needed.

GENERAL BOARD SKILLS

All candidates need to have a basic proficiency in information technology such as communicating via email. Other skills that would be beneficial to the Board include strategic and analytical thinking in finance and accounting, communications (advertising and marketing), organizational planning and human resources and community building.

CURRENTLY REQUIRED SKILLS & EXPERIENCE

MOCA is currently recruiting for several board positions to be filled.

The ideal candidate would be someone who can contribute about 4 hours a week and have demonstrated an interest or experience in one or more of the following areas:

- analytical thinking
- strategic planning
- communications, advertising and marketing
- non-profit society governance
- community building
- volunteer engagement

BENEFITS & RECOGNITION

MOCA Board members are eligible for reduced program rates at the community centre and the fitness facility as well as learning opportunities with respect to Board development. Board members are often invited to attend special events and to liaise with other community service providers.

Because an engaged community is a healthy community, the greatest benefit to a Board member is the opportunity to build and empower your community.

DELIVERABLES & DUTIES

- Act as ambassador for MOCA at community events.
- Attend and participate in Board meetings (11 per year)
- Serve on a least one Board committee.
- Read relevant materials prior to board meetings and be prepared to participate in discussion.
- Understand, support and develop the mission, goals, objectives, programs and needs of MOCA.
- Governance: Ensure legal and ethical integrity and maintain accountability.

NUMBER OF VOLUNTEERS REQUIRED:	6 or more
TIME COMMITMENT:	about 16 hours per month
TIME & DAY OF VOLUNTEER ENGAGEMENT:	mostly evenings
WORK LOCATION:	Marpole-Oakridge Community Centre
FOR MORE INFORMATION OR TO APPLY:	MarpoleOakridgeCC@gmail.com